# *First name Last name (Times New Roman 10, Italic)[[1]](#footnote-1)*

# *First name Last name (Times New Roman 10, Italic)[[2]](#footnote-2)*

**title of the paper (Times New Roman 12, Bold, All Caps, Before 9 pt, After 12 pt, Centered)**

*Abstract text (Times New Roman 9, Italic, Left and Right 1 cm, Justified; maximum 10 rows)*

*Keywords: (Times New Roman 9, Italic, Left and Right 1 cm, Justified)*

JEL: *(Times New Roman 9, Italic, Left and Right 1 cm, Justified) (according to* [*https://www.aeaweb.org/econlit/jelCodes.php*](https://www.aeaweb.org/econlit/jelCodes.php)*)*

1. **Title (Times New Roman 10, Bold, Before 12 pt, After 12 pt, Justified, Numbered, Hanging 0.5 cm)**

Text (Times New Roman 10, Before 6 pt, After 6 pt, Justified)

* 1. *Sub-Title (Times New Roman 10, Italic, Before 6 pt, After 6 pt, Justified,* *Numbered, Hanging 0.75 cm)*

Text (Times New Roman 10, Before 6 pt, After 6 pt, Justified)

1. **Title (Times New Roman 10, Bold, Before 12 pt, After 12 pt, Justified, Numbered, Hanging 0.5 cm)**

Tables and figures should be numbered (without headings) consecutively (in Arabic numbers). The title (for both tables and figures) should be placed above (see Table 1 and Figure 1).

***Table 1. Title (Times New Roman 10, Bold, Italic, Centered, After 3 pt)***

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | Table text – Times New Roman 8  Table borders – outside and titles – 1 ½ pt |  |  |

*Source: Times New Roman 8, Italic, Centered, Before 3.*

Figures should be center aligned. Add figures as pictures with highest possible resolution. Use only black & white figures. All figures should be placed on portrait-oriented pages.

***Figure 1. Title (Times New Roman 10, Bold, Italic, Centered, After 3 pt)***



*Source: Times New Roman 8, Italic, Centered, Before 3.*

Text[[3]](#footnote-3) (Times New Roman 10, Before 6 pt, After 6 pt, Justified)

Equations should be left aligned in the first column of the single-row-two-columns table (see the model below). The table with equation should be set for 6 pt before and 6 pt after. The equations are consecutively numbered, with Arabic numbers in parentheses, in the second column of the table, right aligned (see the model below).

|  |  |
| --- | --- |
|  | (1) |

**References (Times New Roman 10, Bold, Before 12 pt, After 12 pt, Justified)**

Text of references (Times New Roman 8, Regular, Justified, Hanging 1 cm)

***Instructions for reference format***

Citations of authors/works should be made in the text (not as footnotes) in the following general form: (Allen, Wood, 2006, p. …). Page range is provided only in the citing inside the text. In the Reference list at the end of the paper only journal articles should have a page range.

The references and citations should follow the Harvard System Convention an APA Citation Style. ***ALL references should be cited in the text***.

***For book***: Author surname, Author initial. (Year). Title. Place: Publisher, ISBN.

Barker, R., Kirk, J., Munday, R. J. (1988). Narrative Analysis. 3rd ed. Bloomington: Indiana University Press.

***For book chapter***: Chapter Author surname, Chapter Author initial. (Year). Chapter Title. – In: Book Author surname, Book Author initial. (ed. if needed). Book Title. Place: Publisher.

Samson, C. (1970). Problems of Information Studies in History. – In: Stone, S. (ed.). Humanities Information Research. Sheffield, CRUS.

***For journal article***: Author surname, Author initial. (Year). Title. *–* Journal name*,* Vol. …, N …, pp. …., ISSN.

Boughton, J. M. (2002). The Bretton Woods Proposal: an Indepth Look. – Political Science Quarterly, 42(6), pp. 564-578.

***For e-journals***: Author surname, Author initial. (Year). Title. – Journal name*,* Vol. …., N …, pp. …., available at: <internet address>.

Kipper, D. (2008). Japan’s New Dawn. – Popular Science and Technology, [online] Available at:<http://www.popsci.com/popsci37b144110vgn/html>.

***OTHER SPECIFICS OF THE PAPER***

***Page Numbers*** *(Times New Roman 8, Outside)*

***Page Setup:***

* *Paper size – A4*
* *All pages – portrait orientation*
* *Margins – top 5.5 cm / bottom 5.5 cm / left 4 cm / right 4 cm*
* *Header – 4.5 cm*
* *Footer – 4.5 cm*
* *Different first page*
* *Different odd and even page*

1. *First name Last name, title, institution, phone, e-mail of author (Times New Roman 9, Italic, Justified).* [↑](#footnote-ref-1)
2. *First name Last name, title, institution, phone, e-mail of author (Times New Roman 9, Italic, Justified).* [↑](#footnote-ref-2)
3. Footnote (Times New Roman 9, Justified). [↑](#footnote-ref-3)